## Abraham Lincoln Independent Studies

**STUDENT Handbook 2022-23** 

# ABL

## Schoolwide Learner Outcomes For All

- ACHIEVEMENT
  - Mastery of standards based curriculum
  - Completing all required coursework online
  - Meeting credit requirements toward graduation
- CHARACTER
  - Increase attendance rate through work completion & online/onsite participation
  - Recognition of positive student behavior and achievement
  - Positive decision making
- TRANSITION
  - Identify personal talents and develop them into strengths
  - College and Career preparation

<u>"ABL" Street Address:</u> 1919 B Street Marysville, CA 95901 Website: https://indstudy.mjusd.com/

Telephone: "ABL"(530) 740-6489 Staff Email: first initial last name @ mjusd.k12.ca.us Principal: David Jones: <u>djones@mjusd.k12.ca.us</u> Vice Principal: Monica Reyna: <u>mreyna@mjusd.k12.ca.us</u>

## ABRAHM LINCOLN INDEPENDENT STUDIES SCHOOLWIDE EXPECTATIONS

"Never Give Up!"

- Be Independent
- Be Respectful
- Be Responsible
- Be Positive

## **ABL Mission Statement:**

Abraham Lincoln School is a family where all students develop socially and academically. Our mission is to prepare all students to become strong independent learners who are respectful, responsible, and positive leaders that never give up.

#### <u>STUDENT ENROLLMENT CONTRACT RESPONSIBILITIES TO</u> <u>STAY WITHIN INDEPENDENT STUDIES:</u>

\*\*VIOLATION OF ANY ONE OF THESE RESPONSIBILITIES COULD RESULT IN REMOVAL AND RETURN TO HOME SCHOOL OF RESIDENCE.

- ➢ WORK COMPLETION = ATTENDANCE IN I.S.
- FOLLOW ALL THE DISCIPLINE CODE AND BEHAVIOR GUIDELINES OF THE MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT. CHRONIC NEGATIVE BEHAVIOR COULD LEAD TO LOSS OF SPOT.
- MINIMUM DAILY STUDY REQUIREMENTS FOR <u>SECONDARY</u> <u>STUDENTS</u> IS 4.5 WORK HOURS PER DAY OR 75 HOURS PER 5 CREDIT COURSE.
- SECONDARY STUDENTS SHOULD EARN 30 CREDITS PER SEMESTER / 60 CREDITS PER YEAR. DISTRICT POLICY PROVIDES THAT FOR GRADES NINE THROUGH TWELVE
- MINIMUM DAILY STUDY REQUIREMENTS FOR <u>ELEMENTARY</u> <u>STUDENTS</u> IS 4 HOURS PER DAY
- ➢ COMPLETED WORK MUST BE AT PASSING LEVEL FOR CREDIT
- MUST MEET ALL ON SITE APPOINTMENTS AND/OR ASSIGNED ON SITE LAB TIMES. MISSED APPOINTMENTS MUST BE IMMEDIATELY RE-SCHEDULED AND MADE UP.

## WHAT'S DIFFERENT ABOUT ABRAHAM LINCOLN?

- ✤ INDEPENDENT LEARNING MODEL
- ✤ FLEXIBLE LEARNING MODEL
- FOSTERS STRONG TECHNOLOGY SKILLS, SELF-ADVOCACY AND INDIVIDUAL RESPONSIBILITY
- ✤ 1 TO 1 GUIDANCE AND SUPPORT

## **ABL STAFF**

Call: (530) 740-6489 w/ Ext:

OFFICE STAFF		EXTENSION		
David Jones - Principal	<u>djones@mjusd.k12.ca.us</u>			
Monica Reyna - Vice Principal	<u>mreyna@mjusd.k12.ca.us</u>			
Grace Inman - Secretary	ginman@mjusd.k12.ca.us	6444		
Yaneli Munoz - Counselor (bilin	6336			
Cynthia Gilbert - E.L. Faciliator (bilingual Spanish) <u>cmagdaleno@mjusd.k12.ca.us_</u> 6341				
Lidia Zapian - Clerk (bilingual S	panish) <u>Izapian@mjusd.k12.ca.us</u>	6489		

TEACHING STAFF	EMAIL	EXTENSION
Mrs. Brah	<u>pbrah@mjusd.k12.ca.us</u>	6347
Mrs. Dirks	<u>mdirks@mjusd.k12.ca.us</u>	6348
Mr. Duenas	jduenas@mjusd.k12.ca.us	6346
Mrs. King	<u>tking@mjusd.k12.ca.us</u>	6345
Mr. Brown	<u>rbrown@mjusd.k12.ca.us</u>	6311
Mr. Garcia	jgarcia@mjusd.k12.ca.us	6339
Mr. Langham	<u>llangham@mjusd.k12.ca.us</u>	6338
Mr. Westcamp	<u>swestcamp@mjusd.k12.ca.us</u>	6340
Mr. Wright	<u>nwright@mjusd.k12.ca.us</u>	6344

#### Communication:

Abraham Lincoln will communicate with families using:

- > Aeries Parent Square
- > Newsletters and Flyers sent home
- > Personal phone calls
- Letters home
- School website: <u>https://indstudy.mjusd.com/</u>

#### 2022 - 2023 ABL I.S. GRADES 1-6 Model

**What It Is:** ABL Independent Studies is a program classified by the state of California as a "Primarily Virtual" program. It is a flexible program that is a replacement of the brick and mortar school programs that require students to attend school onsite daily for 6 hours each day. Students enrolled within this program should at the elementary level should have a strong support system at home and be responsible, independent learners for their age group.

Students participating in this Independent Study option will be enrolled in online grade level courses, participate in courses, and complete assignments per their Independent Study contract. This is a traditional independent study program, which relies heavily on home support due to the inability of having the student onsite every day. A larger responsibility is placed on the parent and student. Student attendance is based on their daily participation within the daily live interactions online and/or in-person as well as work that has been completed and turned in by the student. Skills of socialization, collaboration, and practicing fine motor skills will occur during weekly onsite instructional sessions scheduled by the teacher. Other required onsite appointments for student attendance would include assessments and intervention for any student who is struggling academically. Please refer to the elementary information on our school website to see if ABL 1-6 I.S. is a good fit for your son or daughter prior to committing to enrollment.

Elementary School students (grades 1-6) will utilize the online MJUSD board approved curriculum, with teacher instruction and support within a virtual format. Students will be required to follow the daily routine. All students will have access to their assigned grade level MJUSD teacher.

- Students in grades 1-3 will receive daily, live instruction via a virtual platform (such as Zoom or Google Meet) and during weekly/bi-weekly scheduled on site appointments and lab time. Lab time will typically occur on Friday's for elementary students.
- Students in grades 4-6 will receive daily, live check-ins via a virtual platform (such as Zoom or Google Meet) and during weekly/bi-weekly scheduled on site appointments and lab time. Lab time will typically occur on Friday's for elementary students.and weekly instruction in a small group or 1:1 basis as scheduled by the teacher. Students may elect to participate in in-person weekly instruction. Check-ins will be 10-15 minutes daily. Instruction will be one hour weekly.

What It Is Not: Long term Independent studies through ABL is not a program for students who are falling behind or are already behind and struggling. It is not a program designed to catch students up academically at a faster rate than the comprehensive seat time sites. It is not a program of convenience, rather it is a program that best fits the needs and supports that are in place for that individual learner at the current time. Students are required to follow a daily bell schedule routine, participate daily online, complete daily assignments, assessments, etc. and attend required onsite appointments.

#### 2022-23 ABL I.S. MODEL 7-12

**What It Is:** ABL Independent Studies is a program classified by the state of California as a "Primarily Virtual" program. It is a flexible program that is a replacement of the brick and mortar school programs that require students to attend school onsite daily for 6 hours each day. Students enrolled within this program at the secondary level should be strong independent learners who are responsible. They should be able to independently use technology and have the discipline to maintain a routine of participation and work completion. It is the responsibility of the parent of any student under the age of 18 to ensure their student has a quiet and sufficient work environment each day and means of transportation to make required onsite appointments.

The MJUSD secondary independent studies model is a *Course Based Independent Studies Model.* Student attendance, grades and credits are based on quality of work completed and course completion. The secondary program is based on a semester system. Students will focus on 3 courses per quarter / 6 total in a semester. Please refer to the secondary information on the school website to see if ABL 7-12 I.S. is a good fit for your son or daughter prior to committing to enrollment.

**Middle School students (grades 7-8):** This age group will utilize Edmentum online courseware for all of their classes. All students will be assigned an MJUSD credentialed teacher as their primary classroom teacher. Students may access their assigned teacher or other credentialed teachers for specific content area support. This service is provided online or in person if scheduled. Students will receive daily, live check-ins via a virtual platform (such as Zoom or Google Meet) from 8:30 - 9:00 a.m. Students must follow a daily routine/schedule of working on their Edmentum period 1 class from 9-10am, period 2 Edmentum class 10-11am, and period 3 Edmentum class from 11am-12pm each day. Students are expected to work 4-6 hours per day on their online school work. Teachers are available each day for support between 1pm - 3pm. Coursework can be accessed 24 hours a day, seven days a week. It is the responsibility of the student to work every day and stay on pace with work completion each week for each course. Failure to do so could result in a violation of their master agreement contract and loss of enrollment spot within our I.S. program.

Teachers at the secondary level will schedule weekly or bi-weekly onsite appointments with their students to check in, support, build a rapport with the student/family, and ensure that the student is making adequate progress. If a student is struggling and/or not engaging the teacher will assign students lab time on site for support/intervention within our onsite computer lab. This lab time would be required to improve the students academic performance. Failure to attend and/or failure to meet adequate academic progress could result in a violation of the master agreement contract. Grades for middle schooler's will be updated at the quarters.

**High School students (grades 9-12):** High School students will utilize Edmentum online courseware for all of their classes. All students will be assigned an MJUSD credentialed teacher as their primary classroom teacher. Students may access other credentialed teachers for specific content area support. This service is provided online or in

person if scheduled. Students will receive daily, live check-ins via a virtual platform (such as Zoom or Google Meet) from 8:30 - 9:00 a.m. Students must follow a daily routine of working on their Edmentum period 1 class from 9-10am, period 2 Edmentum class 10-11am, and period 3 Edmentum class from 11am-12pm each day. Students are expected to work 4-6 hours per day on their online school work and stay on pace with work completion each week. Teachers are available each day for support between 1pm - 3pm. Coursework can be accessed 24 hours a day, seven days a week. A 5 credit course equates to 75 hours of work. Attendance and academic progress will be determined upon the students work completion and grade earned each week within the Edmentum program for each course. Teachers will assign work each week within each class and it will be the responsibility of the student to complete that work at a passing level each week to stay on pace to complete the 75 hour, 5 credit class by the end of the quarter. This equates to approximately 4.5 hours of student work time per day. Students who struggle to engage or are falling behind will be assigned mandatory on site lab time within our computer lab. The student would receive support and intervention by the teacher at this time. Grades will be updated at the quarters on report cards and communicated home. Students at the high school level will receive updated transcripts with credits at the end of each semester. Students can earn up to 35 credits per semester within independent studies.

**What It Is Not:** Independent Studies is not a school of convenience or a place to catch up on credits. Independent Studies can only provide up to 35 credits per semester. Credit remediation occurs at South Lindhurst Alternative High School programs that are 3 hour half day programs. There are two sites to serve MJUSD. The "North" campus serves credit deficient 11-12 grade students who live in the foothills or Marysville. For more information call (530) 749-6918. The "South" campus serves credit deficient 11-12 grade students who live in Olivehurst and Linda are within the Lindhurst High School attendance area. For more information call (530) 749-6919.

## 2022-23 Abraham Lincoln I.S. Frequently Asked Questions

### Is there a deadline for enrollment?

Student enrollment will occur once per month by in district referrals from the home sites. Only a specific amount of spots will be made available based on space.

**1-6:** Before the school year starts or each month with a mandatory student & parent orientation.

**7-12:** Before the school year starts or each month with a mandatory student & parent orientation.

\*Special circumstances may apply for immediate enrollment and will be evaluated case by case. This is highly discouraged in order to maintain continuity, relationships and rigor within the current classrooms. Students will only be enrolled as space is available.

## How do I enroll my student?

*Existing MJUSD Students:* Student parents should talk to the staff of their home school to be put on the shared referral sheet to ABL I.S. Students must continue to attend and participate in their home school until parents are contacted by Abraham Lincoln Independent Studies during the open enrollment period.

*New MJUSD Students (living within MJUSD boundary):* <u>New to MJUSD students</u> should enroll into their home school of residence. If ABL I.S. is your school of choice in the end; you must communicate your desire to attend I.S. with your home school staff and get on the shared referral sheet. Again, you must wait until the next open enrollment window to be contacted by ABL for potential enrollment.

*Mandatory Enrollment Orientation Meeting:* Parent and student must attend the mandatory orientation within the I.S. Office. Explanation of the program, expectations, meeting the assigned teacher, signing of the master agreement contract and checking out a chromebook will all be done at this time. Failure to attend and sign the master agreement contract will result in no enrollment or service within ABL I.S.

## Who will be my child's teacher?

Independent Study teachers are credentialed teachers who are part of the Marysville Joint Unified School District. Teacher names will be shared at the time of enrollment.

## Are students able to transfer back and forth between ABL Independent Studies and traditional school?

For the benefit of all students, students and families are highly encouraged to think through their decision and make a commitment that they are willing to live with. If a parent request to transfer is needed, students and families are highly encouraged to transfer at natural breaks in the year (i.e., quarter, trimester, semester, or natural school breaks). It is also encouraged that for students who fail to meet the expectations of their Master Agreement Contract be administratively transferred back to their home school sites at natural breaks as well. There are special circumstances that would require students to return immediately to their home site if they are not engaging or are found to be in violation of their contract.

## Is there a possibility that my child can lose their spot within ABL Independent Studies?

Yes, if a student violates the master agreement contract by not meeting the minimum requirements within that contract and showing adequate work completion progress, time spent on their education and/or attending required meeting times they can be administratively transferred back to their home school of residence. This is why the parent and student must attend the mandatory orientation prior to starting our program so everyone understands the expectations and responsibilities within the signed contract.

## Will my student still receive a WASC Accredited diploma like MHS, LHS, SLHS, and MCAA?

Yes. Abraham Lincoln Independent Studies is WASC accredited and allows any graduating student to attend any college, military, vocational or certification program.

Is my student able to participate in athletics and/or student activities? No. ABL is not CIF certified and does not have sports programs. Students cannot be enrolled in Abraham Lincoln Independent Studies and play sports for another MJUSD school. Students are able to play recreational and club/competitive sports outside of our school.

## What academic supports are available for my student?

Abraham Lincoln Independent Studies have built in academic supports to meet a range of learning needs. English Language Learners will receive integrated and designated English language support from the assigned teacher and EL Facilitator. Students on an Individualized Educational Plan will receive an added layer of support as indicated within their IEP by their assigned caseload manager that is in addition to the general education teacher. Students will be placed in their grade-level appropriate courses and assessed within their coursework to identify which supports may be appropriate to them. If needed, students can meet with their MJUSD teacher to receive additional practice and/or receive additional practice to master standards. Course content can also be differentiated to meet the learning needs of students. There are opportunities for advancement as well as reteaching as necessary. Students who are struggling or are not showing adequate progress will be assigned mandatory lab time within the school's onsite computer lab for re-engagement and support. This is in addition to the required weekly/bi-weekly in person check in with the teacher. Failure to attend coupled with lack of progress could result in the child violating their master agreement contract and losing their spot within ABL I.S.

## What social-emotional and/or counseling supports are available for my student?

Students in ABL also have the opportunity to have social/emotional counseling support from our guidance counselor, school psychologist, or <u>Wellness Together</u>'s mental health specialists. Please reachout to our office for additional information (530) 740-6489.

## If my child has an Individual Education Plan (IEPs), will independent study meet their needs?

Placement decisions in independent study for students with IEPs (Individualized Education Plans) will be made on an individual basis through the IEP process. Every student who has an IEP must have a transition IEP to ensure that ABL I.S. is an appropriate fit for the student based on the requirements of the program and supports that can be provided.

## If my child is an English Learner, will independent study meet their needs?

ABL Independent Studies can be an option for English Learners. The traditional school Student Study Team or determining staff will make a referral if they feel that ABL meets their language support needs and/or any reasonable accommodations. We do have a full time EL Facilitator to support bilingual students and parents.

## If my child needs a variety of Advanced Placement (AP), Career Technical Education (CTE), and A-G course options, will independent study meet their needs?

AP, Career Technical Education (CTE), and A-G aligned courses will be offered through our Edmentum online curriculum. Edmentum courses meet University of California A-G, National Collegiate Athletic Association (NCAA) Clearinghouse, and CollegeBoard accreditation and standards. In addition, students can take dual enrollment courses at Yuba College for free while being enrolled with Abraham Lincoln Independent Studies. All college courses must be earned and approved by the guidance counselor.

## Will we sign a contract?

Parents/guardians and students will sign an Independent Study Master Agreement Contract at the Abraham Lincoln Independent Studies site detailing the expectations of this online learning environment. Requirements in this contract will be reviewed at the ABL informational enrollment orientation. All students are placed on a 30 day interim placement to ensure that it is a good fit and that all expectations within the agreement are being met. If it is determined at the end of that 30 days that the agreement has not been fully met, re-engagement strategies will be attempted. If a student has not done anything or has failed to meet contract despite interventions they will be transferred back to their school of residence.

Students will be given a chromebook at the time of enrollment after the contract has been signed and educational services will begin. The assigned credentialed teacher will review the daily routine, expectations, and method of contact if intervention or support is needed. No attendance at the orientation and signed contract = No enrollment or service within our program.

## How will my child be graded?

Grading of independent study assignments and assessments of end-of-course knowledge and understanding of the subject matter shall be consistent with district policy on grading for equivalent courses. Attendance will be based on percentage of work completion.

ABL I.S. Serving Gra	des 1-12				
Abraham Lincoln Daily Schedule Grade 1-6					
Teacher PREP Per.	8:00 - 8:30				
Google Meet synchronous Advisory Check In	8:30 - 9:00				
Class time	9:00-10:00				
Class time	10:00 - 11:00				
Class time	11:00 - 12:00				
LUNCH & Teacher PREP	12:00 - 1pm				
Intervention & Support School Phone Number: (530) 740-6489 1 - 3pm General Support:	Mrs. Brah (1st - 2nd) Ext 6347 pbrah@mjusd.k12.ca.us Mrs. Dirks (3rd - 4th) Ext 6348 mdirks@mjusd.k12.ca.us				
	Mr. Duenas (5th - 6th) <u>jduenas@mjusd.k12.ca.us</u> (530) 740-6489 ext. 6346				

**\*\***Tech Issues please contact your teacher or this district hotline: **530-740-4357** 

Abraham Lincoln Daily Schedule

Teacher PREP Per.	8:00 - 8:30
Google Meet synchronous Advisory Check In	8:30 - 9:00 <u>Link:</u>
Period 1	9:00-10:00
Period 2	10:00 - 11:00
Period 3	11:00 - 12:00
LUNCH & Teacher PREP	12:00 - 1pm
Intervention & Support	1 - 3pm
School Phone Number: (530) 740-6489 1 - 3pm General Support:	General Support: Mrs. King (7-8) <u>tking@mjusd.k12.ca.us</u> Ext 6345

\*\*Tech Issues please contact your teacher or this district hotline: 530-740-4357

## Abraham Lincoln Daily Schedule Grades 9-12

Teacher: PREP Per.	8:00 - 8:30
ZOOM or Google Meet Advisory Check In	8:30 - 9:00 <u>Link:</u> <u>Code:</u>
Period 1	9:00-10:00
Period 2	10:00 - 11:00
Period 3	11:00 - 12:00
LUNCH & Teacher PREP	12:00 - 1pm
Intervention School Phone Number:	1 - 3pm
(530) 740-6489	9th - 12th Support:
1 - 3pm General Support: & Support	Mr. Wright <u>nwright@mjusd.k12.ca.us</u> (530) 740-6489 Ext 6344
	Mr. Westcamp <u>swestcamp@mjusd.k12.ca.us</u> (530) 218-2252 cell (530) 740-6489 Ext 6340
	Mr. Langham <u>llangham@mjusd.k12.ca.us</u> (530) 455-1857 cell (530) 740-6489 Ext 6338
	Mr. Brown <u>rbrown@mjusd.k12.ca.us</u> (530) 301-2067 cell (530) 740-6489 Ext 6311
	Mr. Garcia jgarcia@mjusd.k12.ca.us (530) 740-2814 cell (530) 740-6489 Ext 6339

### How to Understand Your Student's Transcript & Graduation Requirements

## ABL I.S. Serving Grades 1-12

Parents and Guardians,

Below you will find a <u>2-step guide</u> to help you better understand <u>how to read your student's</u> <u>transcript and graduation requirements.</u> This document tracks your student's progress toward graduation. If you have any questions or concerns, please contact the **academic counselor Mrs. Munoz at (530) 740-6489 EXT 6336.** 

		ssues		<b>Credit Summary</b>		
V	Credit Su	mmary				
Doth II	Credits C			*In order for students to recover credits they		
Path II Applied Arts	Required		_	should be <u>earning at least 20 credits per</u>		
Applied Arts Economics	.00 5.00	.00	.00 5.00	grading period/Quarter.		
Economics English	40.00	.00 .00	40.00	grading period/Quarter.		
-ngiisn FVA	20.00	.00	20.00			
Vathematics	30.00	.00	30.00	*Students should set a goal of <u>earning A's and</u>		
Physical Ed	20.00	.00	20.00	<b><u>B's</u></b> and 20 or more credits in a quarter.		
Science	30.00	.00	30.00			
J.S. Governmer		.00	5.00	Additional Credit Opportunities		
J.S. History	10.00	.00	10.00			
Norld History	10.00	.00	10.00			
Elective	50.00	.00	50.00			
Fotal	220.00	00	220.00	How many credits your		
7		7		student		
chool.		rned.	Gradu	ate Requirement: Transition Plan		
<b>Step 2</b> <b>2022- 23 Craduate Requirement: Transition Plan</b> *In order for students <u>to graduate,</u> they must complete all 220 credits and <u>fully</u> complete their individual post-graduate transition plan.						
	2	23		credits and <b>fully</b> complete their individual post-graduate		



A-History/Social Science 2 years required

#### COLLEGE ADMISSION



Course requirements for application for admission to all campuses of CSU and UC are now the same, although actual admissions practices vary from campus to campus.

#### A-G Course Requirements

**College Admission Requirements** 

One year of World History, Cultures, and Geography. One year of U.S. History or 1/2 year of U.S. History and 1/2 year Civics or American Government.

B-English 4 years required

Four years of College Preparatory English that includes frequent, regular, writing and reading of classic and modern literature. No more than two semesters of 9th grade English can be used to meet requirement.

C- Mathematics 3 years required (4 recommended) Three years of College Preparatory Mathematics that include topics covered in elementary and advanced algebra along with two and three dimensional geometry. Approved integrated mathematic courses may be used to fulfill this requirement. Mathematic classes taken in 7th and 8th grade may be used to fulfill requirement if high school accepts equivalent to its own mathematic courses.

D-Laboratory Science 2 years required (3 years recommended)

Two years of laboratory science providing fundamental knowledge in two of three disciplines: biology, chemistry, and physics. The latter two years of an approved three year integrated science program may be used to fulfill requirement. Not more than two semesters of 9th grade laboratory science can be used to meet requirement.

E-Foreign Language 2 years required (3 years recommended)

Two years of the same language other than English. Courses should emphasize speaking and understanding as well as instruction in grammar, vocabulary, reading, composition, and culture. Foreign Language courses taken in 7th and 8th grade may be used to fulfill requirement if high school accepts as equivalent to its own foreign language courses.

F- Visual and Performing Arts 1 year required

One year of visual and performing arts: Dance, Drama/Theater, Music or Visual Art.

#### G-College Preparatory Electives 1 year required

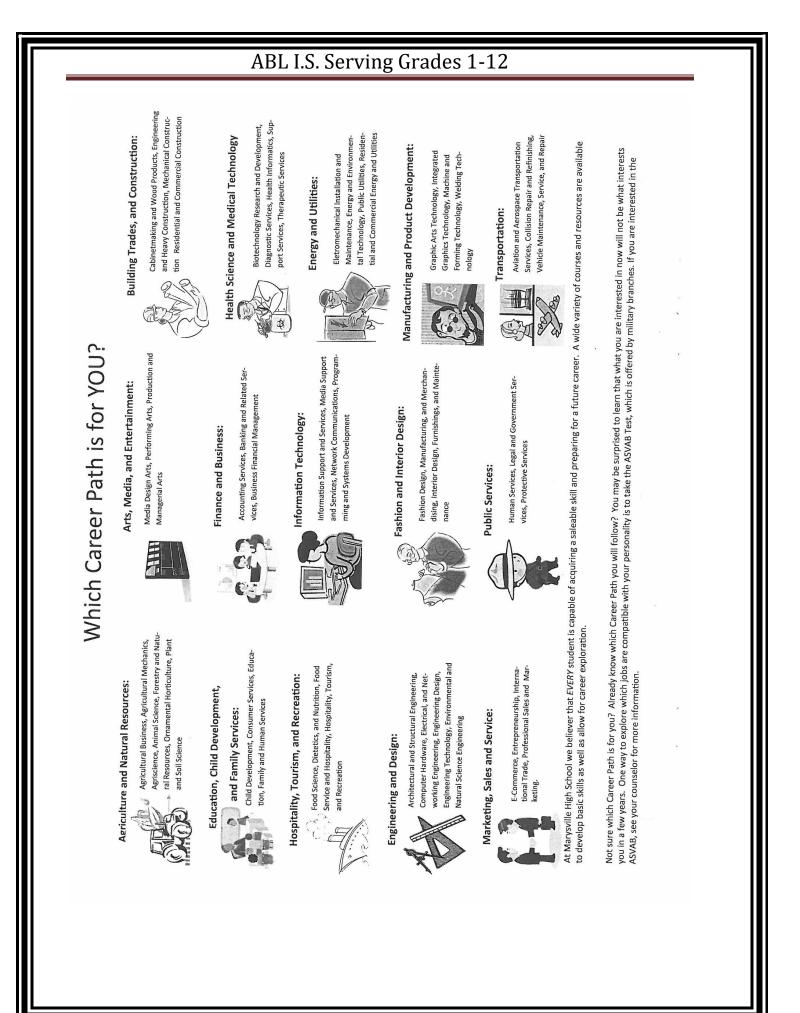
One year in addition to those required in A– F above. Courses may be chosen from the following: Visual and Performing Arts (non introductory level), History, Social Science, English, Advanced Mathematics, Laboratory Science, and Foreign Language (a third year of language used for E requirement or two years of another language). **California State University:** Admission is limited to those students who are in the top third of the high school graduates. The top third is determined by a combination of the grade average for UC/CSU approved courses taken in the last three years of high school, and the scores on one of two tests: the American College Test (ACT) or the Scholastic Aptitude Test (SAT). Anyone with a CSU grade point average of 3.0 or better during the last three high school years is eligible, but the SAT/ACT test is still required. A CSU grade point average of 1.99 or lower will prohibit a student from attending a State College regardless of any score made on the test, except under rare circumstances.

University of California: The grade average of those courses taken to meet the Subject Requirement is used to establish eligibility for admission. If this GPA is 3.30 or higher, the student has met the Minimum Scholarship Requirement for admission. If the GPA is between 2.77 and 3.30, the student must achieve the necessary college entrance test score indicated in the Eligibility Index to meet the Minimum Admission Requirement. Only courses taken in grades 10-12 are calculated in the GPA. Courses taken in grade 9 are used to meet the Subject Requirement if the grade is "C" of higher, but they are not included in the GPA Honor points (A=5, B=4,C=3) may be calculated for up to four Honors or Advanced Placement courses taken in grades 10-12.

**Community College:** Graduation from high school, California State High School Proficiency Certificate, or a minimum age of 18 years old are the only requirements for community college admission. There are no subject or grade requirements. Students must take a placement examination.

Private and Out of State Colleges: Students who are interested in private and out-of-state colleges should contact their counselor for assistance.





\_\_ Date\_\_

Name

FOUR YEAR GRADUATION PLAN

	1	1		1	1	
12th	English IV CAHSEE English	Integrated Math 3 CAHSEE Math or Elective:	Science or Elective	Civics / Economics	Elective: Elective:	Completed
11 <sup>th</sup>	English III CAHSEE English	Integrated Math 2 Integrated Math 3 CAHSEE Math	Other Science:	U S History	Elective:	Remains to be Completed
$10^{\rm th}$	English II	Integrated Math 1 Integrated Math 2	Natural Resources Earth Science	World History	PE II Elective:	0 – In Progress
9 <sup>th</sup>	English I	CCSS 6-8 Integrated Math 1	Life Science Intro to Ag	X	PE I Careers / Health Elective:	uirement Completed
	English 4 years 5 10 15 20 25 30 35 40	Math 3 years with Completion of Integrated Math I 5 10 15 20 25 30	Science          3 years         1 Life Science       5 10         1 Physical Science       5 10         1 Other Science       5 10	Social Studies           3 years           World History         5 10           US History         5 10           US History         5 10           Civics/Economics 5 5	□PE 5 10 15 20 □Health/Careers 5 5 5 □Vocational 5 10 □Fine Art <u>or</u> Foreign Lang 5 10	X – Req

## ABL I.S. Serving Grades 1-12

Continuation Students planning to return to the comprehensive school site should work on their current grade core curriculum and any failed core courses from prior years only

## **CREDIT EARNING OPPORTUNITIES**

- Pass assigned classes with strong grade level work completion
- Logs: P.E., Community Service
- Work Experience
- Taking a College Course while attending SLHS (*see counselor*). This option can provide 10 high school credits and 3 college units for passing 1 college course and it is FREE.

## **Work Experience**

Students can earn credit by having a job outside of school. You can earn money and high school credit at the same time. Work permits are earned and are not GIVEN! A student must have positive attendance, passing classes, and have good behavior to be approved. A work permit can also be revoked by the school. It is a privilege that is earned. Students would be required to work their jobs outside of their assigned school schedule. Proof of work hours worked would need to be provided for high school credit. Examples of proof include copies of pay stubs and/or completed work logs that are done correctly and fully. Every 15 hours worked can earn 1 credit. The MAX amount of credits that can be earned is 10 within a school year and 10 total within high school.

## What Is Community Service?

Community service is volunteer work for community or charitable organizations. Such service develops character, builds self-confidence, and maintains a democratic society.

<u>Credit must be earned outside of the student's scheduled school hours</u>. You receive 1 credit for each 15 hours of work.

<u>Plan your projects early</u>. Discuss ideas with your parents and with your counselor or the principal. <u>All projects must be approved in advance and a blue referral form completed within the office before credits can be provided.</u>

Logs will need to be completed in their entirety and can be picked up in the office or in teacher classrooms. Here are examples of projects others have done.

- ▶ Boys and Girls Clubs, Scouting, etc.
- Camping programs
- Church projects
- Community beautification projects
- Disaster preparedness programs

- Drug abuse programs
- Elementary & Middle school volunteer
- ➢ Fire department/police explorers/etc.
- First aid training (including CPR/life saving/etc.)
- Fund raising for charity (walkathons)
- ➢ Graffiti removal
- Hospitals and nursing homes
- ➤ Libraries
- ➢ Little League, etc.
- Parades and community celebrations
- ➤ Site Council
- Political parties
- Red Cross, Salvation Army, etc.
- Fundraising for school
- School projects/school beautification for positive reasons
- Service club projects (Rotary, Kiwanis, etc.)
- Translation services
- > Tutoring
- $\succ$  Etc.

### ABL Independent Studies Serving EL Learners

#### **Primary:**

**Integrated:** meet with bilingual learners prior to a lesson to provide background knowledge, vocabulary and main concepts so they can have success with the lesson or assignment. After the lesson you can do a follow up with them. This is called "Preview Instruction/ Review".

**Designated**: We have the Wonders curriculum and we should probably take advantage of any PD offered by the D.O. so we can be more targeted with how we use it with our bilingual learners. We have to legally provide 30 minutes of designated ELD support or instruction within their school day. This should be incorporated within your daily schedule/routine.

**Tier 3 Support:** We also have Cynthia Gilbert (email is cynthia magdaleno currently) as our EL Facilitator who will also support all of our bilingual students and families. She is excited to join our team and would like to push in to your classes to support and pull out to support. Please communicate with her next year when you have your pull in meetings either at your desk or in the lab so she can support as needed. I connected her to this email as well.

### Secondary:

**Integrated:** meet with bilingual learners prior to a lesson to provide background knowledge, vocabulary and main concepts so they can have success with the lesson or assignment. After the lesson you can do a follow up with them. This is called "Preview Instruction/ Review". Edmentum tools and supports will be used.

**Designated**: Tanya King will serve all 7-8 EL Learners and Jeff Garcia will serve all 9-12 EL Learners with designated ELD lessons and support. The curriculum will be English 3D and this will be in addition to students normally scheduled classes. Students will see this ELD class as a 0 period on their schedules. High School students will receive CR or NC and elective credit for their participation and work completion. Junior High students will receive CR or NC only.

**Tier 3 Support:** We also have Cynthia Gilbert (email is cynthia magdaleno currently) as our EL Facilitator who will also support all of our bilingual students and families. She is excited to join our team and would like to push in to your classes to support and pull out to support. Please communicate with her next year when you have your pull in meetings either at your desk or in the lab so she can support as needed. I connected her to this email as well.

\*\***ELPAC Testing (February):** Coordination will be handled by Cynthia Gilbert "EL Facilitator". Teachers will actively administer the appropriate ELPAC sections with the guidance of Cynthia. \*\***Reclassification & Monitoring:** Will be a team effort and ongoing.

### ABL Independent Studies Enrichment & Recognition/Awards



#### Promote attendance, class participation and skill improvement

- Student of the month
  - 1 per teacher (Certificate)
  - Post on our web page Super Student board
- Lunch or Donuts with the administrator Monthly

#### Weekly Encouragement/Recognition

• Teacher makes a positive phone call to parent or sends a positive email to a student about something positive they have noticed.

#### **Field Trips**

• Education related GOAL: 1x per semester for elementary & secondary

### ABL Independent Studies Book Incentive Program for Grades 1-6



\*\*As developed by the elementary team of teachers and agreed upon by administration. \*\*Prizes still have to be gathered and may change from below.

#### Promote Reading across our school:

- Reading clubs based on points earned:
  - 15 point club one book from vending machine and a certificate
  - 30 point club one book from vending machine, a certificate, a prize out of the prize box.
  - **50 point club** one book from vending machine, a certificate, a burger from Mcdonalds.
  - **75 point club** lunch with the principal
  - 100 point club a book, a 5 dollar card from starbucks, a certificate, come and play basketball or game with us (points will vary depending on grade level)

#### SCHOOL HOURS

- ✤ Office Hours:
- ✤ Voice mail:
- 24 hours a day

#### SCHOOL OFFICE

School business is carried on in the office area so it is necessary to have it quiet and orderly with as little disruption as possible. Students are not to come to the office without a valid reason, class pass or note from the teacher or by request from the office. Report accident or injury to the office at once.

#### **OFFICE TELEPHONE**

The school telephones are for school business only. Students are not permitted to use the school telephones except in cases of a valid emergency. Students will not be called out of class to take telephone calls. If a parent/guardian has an important message for their student, the school secretary will take the message and give it to the student. Please keep these messages to a minimum. Only the parent/guardian or other persons listed on the student's emergency card may leave a message for a student.

Classroom interruptions are kept at an absolute minimum so students and teachers will not be called from the classroom. Messages can be left with the office staff and will be given to the student or teacher. Telephone numbers of students and staff are confidential and will not be given out.

#### EMERGENCY CONTACT INFORMATION

At the beginning of each school year or when a new student enters Abraham Lincoln School, the parent or guardian must update online registration forms. On this online form it lists the student's current address, telephone number, parents' work telephone numbers and emergency contact person(s) to be notified in case the school cannot contact the parents. Please, always keep the information on this form current. If you move, change home or work telephone number, or change contact person(s) stop by the school or call and the secretary will make the changes immediately. **Only** those listed on the emergency card will be allowed to pick students up from school. If you have legal custody judgment paperwork regarding parental custody or guardianship please submit a copy to the office.

#### ABSENCES

Administrative Regulation 5113 •

#### **District Attendance Pamphlet** •

Regular and prompt attendance is necessary to academic achievement and is required by the State of California even in an independent studies format. Students must participate daily through online synchronous or asynchronous instruction/work. Onsite appointments and/or assigned computer lab times are required as well. Attendance within independent studies is grade level work completion and attending all scheduled appointments. Failure to attend an online class or scheduled appointment/lab time does require parent/student communication to the assigned teacher provide reasoning and make up the time missed.

Excessive absences could lead to your dismissal from our program.

#### **INSTRUCTIONAL PROGRAM**

It is important that students do all of their work each day to avoid falling behind. Here are a few suggestions that will help students make credit recovery and reach their goals:

- 1. BE ENGAGED IN SCHOOL EVERY DAY! Good work completion = good attendance.
- 2. ARRIVE ON TIME.



#### 3. MAKE APPOINTMENTS FOR AFTER/BEFORE SCHOOL SESSION.

- 4. BE POSITIVE and an ACTIVE PARTICIPANT EVERY DAY!
- 5. Stick to the bell schedule as your routine every day
- 6. Turn in completed work immediately.
- 7. Schedule a definite time to study and begin promptly.
- 8. Budget your time and use all available help.
- 9. Be Organized
- 10. Advocate when you are struggling, need help or have barriers in your way from success.
- 11. Read through your assignment before starting so you include and/or complete all parts.
- 12. Begin and complete long term assignments (reports) as soon as possible.
- 13. Be neat in all of your work.
- 14. Be involved in our school and community
- 15. Explore and plan your future in career areas that fit your talents and interests!





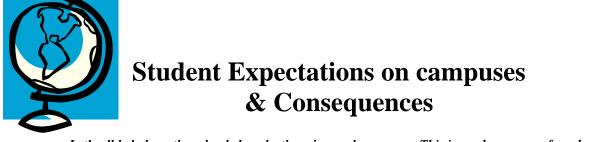
#### PROGRESS REPORTS AND REPORT CARDS

Progress Reports are sent home in the middle of each quarter and grade reports are mailed home at the end of each quarter. Transcripts will be updated at the semesters for secondary (7-12) and trimester for elementary grade levels 1-6. Elementary will have onsite appointments each trimester to review student progress.

#### **COUNSELING**

Abraham Lincoln School's Guidance Counselor (Mrs. Munoz) provides guidance and support to all students in need. Students can receive behavioral/social/academic and career counseling services. Mrs. Munoz is bilingual in Spanish and English and can be an excellent resource for parents who feel more comfortable speaking in Spanish. Please call or stop by anytime!

(530) 740-6489 ext. 6336





Let's all help keep the school clean by throwing garbage away. This is our home away from home  ${\cal O}$ 

Abraham Lincoln School appreciates each child's uniqueness and encourages both self-confidence to explore creatively and the discipline necessary for learning. We expect our students to understand that character and honor are as important as intelligence.

ABL expects all students will act honorably so as to reflect pride upon themselves and the school. Furthermore, it is expected that all students are responsible for their own actions and the consequences of their actions.

#### PROCEDURES FOR DISCIPLINE

#### \*\* Board Policy on Search and Seizure; including Drug-Detection Dogs

Discipline is a word for training. It enables students to make appropriate choices, using defined school rules and indoor and outdoor limitations. Knowing there are logical consequences for inappropriate behavior and choices helps students maintain appropriate, desirable behavior. Students will receive a *Referral form* for 1) behavior that is harmful to others and self and 2) direct defiance of supervising adults. In most cases a student will have been warned and given a chance to correct the behavior. When inappropriate choices are made the incident is investigated and interventions and consequences are implemented depending on the outcome of the investigation.

The investigation process is extensive and includes statements from student, witnesses, physical evidence, video documentation, etc... Given all of the various forms of evidence gathered, often times the version given by the student differs from the outcome of the investigation. Your understanding with this is greatly appreciated.

#### **INTERVENTIONS/CONSEQUENCES MAY INCLUDE ANY OF THE FOLLOWING:**

- > Warning and documentation—MAY be given for first time and/or minor incidences
- School Beautification—students are assigned on site time to beautifying school grounds; turning a negative into a positive.
- Saturday School—student attends school on Saturday to make up missed learning time as a result of behavior, attendance, and being tardy to class.
- ▶ Intervention Class—Anger Management, Bullying, Tobacco, Substance Abuse, etc.(When available)
- Counseling
- ▶ Interventions—between students at odds with each other.
- Teacher suspension from class—teachers have the right to suspend students from his/her class for up to two days. Parents must be notified by teacher.
- > Exclusion from school related activities
- > Contracts
- Suspension from School—results in student remaining at home from between 1 to 5 days. See below for examples
- Expulsion-- Results in student being excluded from any Marysville Joint Unified School District School and being required to enroll in an Alternative Education Program.

As parents you expect your child to follow safety rules and respect others. So we ask that you review the Discipline Notice and discuss options your child might take to solve problems, participate in safe play, and respond appropriately to supervising adults.

Persistent violations of the school rules may result in a conference to develop a Student Behavior Management Support Plan, suspension, or expulsion.

#### SUSPENSIONS AND EXPULSIONS

#### \*\* California Education Codes 48900 – 48915

\*\* District Appeals Guide—must be followed to appeal a suspension or expulsion

There are certain basic rules for accepted behavior that all students are required to obey. <u>The best</u> <u>discipline is self-discipline</u>. According to California Ed. Code the following are offenses which could or would result in a suspension or expulsion:

- 1. Physical injury actual (with serious injury) -
- 2. Physical injury actual (without serious injury)
- 3. **Physical injury threatened**
- 4. Possession of a weapon (adhering to the appropriate definitions)
- 5. Possession of a dangerous object Grades 1-5
- 6. Possession of imitation firearm substantially similar to existing firearm leading person to conclude that the replica is a firearm.
- 7. Selling or furnishing of drugs or alcohol, or possession of any controlled substance, other than alcohol.
- 8. Under the influence of drugs or Alcohol
- 9. Selling or furnishing any substance indicated to be other than what it is
- 10. Committed or attempted to commit robbery or extortion
- 11. Caused or attempted to cause damage to school property or private property
- 12. Committed an obscene act or engaged in habitual profanity or vulgarity
- 13. Defiance or disruption of school activities
- 14. Sexual Harassment Grades 4-5.
- 15. Penal Code 71-Threats to school employee or school

#### FACEBOOK & SOCIAL NETWORKING

With the advent of social media and improved methods of technology, the educational learning environment has been impacted. Please keep the following in mind:

- 1. If communication through theses channels impacts the learning environment students can be disciplined; even if the communication happens outside of school hours.
- 2. Any texting, social networking, picture/videotaping of others is prohibited during school hours.

Please use this form of communication with responsibility.

#### MJUSD TOBACCO & SMOKELESS TOBACCO - FREE POLICY

In the interest of public health, the Marysville Joint Unified School District has declared itself to be a tobacco-free district as of July1, 1994. Board Policies 4040, 5050 and Administrative Reg. 4040.1: Smoking has previously been prohibited for students. Now, all tobacco use is prohibited for students, employees, and visitors to the district at all times (including evenings) and in all locations (including parking lots, vehicles, and athletic fields). This includes ANY type of tobacco product.

We thank you for your cooperation with this policy and look forward to continuing our efforts to provide a healthier environment.

#### ALCOHOL/DRUG POLICY

The use, possession or distribution of alcohol, narcotics, hallucinogens, or restricted dangerous drugs will not be tolerated on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well being of young people. An instructional program will be offered which provides accurate information and developmental experiences to assist students in making responsible decisions regarding substance use. Staff has an obligation to intervene in cases of substance abuse.

As of July 18, 1995: Possession, sale, distribution or use of controlled substances, alcoholic beverages, or intoxicants of any kind, absent extenuating circumstances, as determined by the Governing Board at a hearing, will be punished by EXPULSION from school. (Board Policy 5040, 5060, and Administrative Reg. 5060.1)

#### **PROHIBITED ITEMS**

#### THE FOLLOWING ITEMS ARE EXAMPLES OF ITEMS THAT SHOULD NOT BE BROUGHT TO SCHOOL:

- 1. Electronic Devices
- 2. Video Games, devices or item that distract the learning environment or presents a safety risk
- 3. Drugs, alcohol, tobacco, smokeless tobacco products, paraphernalia, etc.
- 4. If a student has been gang carded at any point they will fall under a separate strict dress code with no gang colors or affiliations.
- 5. Any items defined by the educational or suspension code.
- 6. In short, any item that is a disruption to the learning environment is prohibited and may be confiscated.

\*\*Items brought to school that are lost or damaged are not the responsibility of the school site or the district for replacement.

**CELL PHONES:** They are for emergencies only and are a distraction at school. (*Can be confiscated by staff. Refusal = Dismissal. It is SIMPLE....put them away and do not use them during your time at school!*)

#### **BE RESPONSIBLE:**

• Cell phones must be turned off or put away during on site appointments and assigned computer lab time. The only exception is when a teacher specifically allows the use of the electronic device for instructional purposes. All unauthorized electronic devices turned on and/or out during instructional time will be confiscated by the teacher.

#### **BE RESPECTFUL:**

- Respect the learning environment and school expectations
- Respect your peers educational rights and personal space/property

#### **BE POSITIVE:**

• Be understanding and positive if a teacher asks you to put the electronic device away or has to confiscate it.

See below for the process of any individual who may violate the electronic device policy with the understanding that negative behavior choices could lead to more severe consequences.

- 1. Warning
- 2. Confiscated for class period or school day
- 3. Confiscated and guardian picks it up
- 4. Suspension from School and/or other consequences due to the disruption of school activities and education.





If you question it, DON'T Wear IT!

#### STUDENT DRESS AND GROOMING CODE WHEN ON SITE

#### \*\* Administrative Regulation 5132.2

In order to ensure a safe and healthy school atmosphere, the California Education Code allows districts and schools to set dress codes. Abraham Lincoln School recommends that students' dress be clean, neat, safe, appropriate, and in good taste. Students are not allowed to wear any gang attire. Belts must be worn in belt loops. Jeans, T-shirts, shirts or blouses, and tennis shoes are always appropriate and comfortable school attire.

#### PLEASE ABIDE BY THE FOLLOWING DRESS GUIDELINES WHEN ON CAMPUS

(\*\* These are guidelines. Any attire that is deemed a distraction or disturbance to the learning environment is prohibited and students will be given alternate clothing.) Basic Guideline—If you question it—DON'T wear it!

- Clothing that depicts drugs, alcohol, violence, sexual content
- All undergarments covered at all times
- No bare midriff
- No gang attire as indicated by the Yuba County Gang Task Force and MJUSD (if validated)
- Short length must be appropriate, respectful, and not a distraction
- Clothing or objects that would be deemed as unsafe

ABL does not accept financial liability for confiscated, lost, damaged, or stolen items. Dress Code applies to all school related activities and events.



#### PARENTS RIGHTS

All parents have the right to be well informed concerning their child's education. It is our goal to keep open lines of communication between school and home. Every six weeks either quarterly progress reports or reports card are issued and mailed home for each student. A phone call from an instructor or other school official is also used to keep the lines of communication open. We need your assistance to make this process effective. We want our parents to notify us if there are any concerns so that we can resolve them.

#### VISITORS/PARENT and COMMUNITY VOLUNTEERS

At Abraham Lincoln School parents are encouraged to be involved in their child's educational program. Whether it is on Site Council, volunteering for onsite activities, fieldtrips,etc. helping hand is always welcome. If you would like to become involved please contact one of your child's teachers or the office. Onsite help with other students would require district Live Scan and fingerprinting.

For security, health, and safety purposes, all persons volunteering and having direct contact with students in Marysville Joint Unified School District *must have PPD clearance and fingerprint results* on file at the District Office. Parents are encouraged and welcome to visit our school. We ask that you please make arrangements with the classroom you wish to visit ahead of time to avoid a disruption to the learning environment. All visitors and volunteers must sign in at the office for the safety of our school. If you are interested in volunteering please contact the office for the fingerprint form and instructions. Parents are responsible for the fees associated with clearance.

Volunteers within the classroom are there to assist the teachers and students. Therefore, volunteers should leave younger children at home where they can be adequately supervised. Also, volunteers are in a confidential relationship within the classroom and as such should remember that all students' privacy should be respected and not discussed with other people outside of the classroom.

Conferences with either the teacher or other school staff should be by appointment to ensure that the person you want to see is available. If you would like to visit the classroom please schedule the time with the teacher. Any students not enrolled at ABL will be sent home upon arrival.

#### PARENT CONCERN PROCEDURES

At times parents may have concerns regarding a situation involving their student. To assist in resolution of the concern please follow the procedures below:

#### **Concern with Teacher**

1. FIRST, speak with the teacher to resolve the concern. An email, phone call, or a note to the teacher are all effective communication channels.

- 2. If resolution cannot be reached or if situation continues, contact the office and speak with the Principal.
- 3. If the issue is still not resolved, ask the Principal about possible next steps.
- 4. Our goal is that through open, on-going communication that a resolution can be reached.

#### **Concern with Discipline**

- 1. First, speak appropriately with the staff member associated with the consequence.
- 2. If a resolution cannot be reached, please contact the Principal
- 3. If the issue is still not resolved, ask the Principal about possible next steps.

With all other issues, please contact the school office and the office staff will direct your call.

#### PARENT NOTIFICATION

Parents are notified of events and information using our phone all-call system, mail, newsletters, notices home, etc... To ensure that you receive information it is important that we have your current and correct address and phone number. Please contact the office with any changes.

#### PARENT GROUP(S)

We are seeking parent support and involvement in all aspects (fundraising, help with activities, donations, etc.). Please call the front office at 740-6489 to get involved!

#### SITE COUNCIL

Abraham Lincoln School Site Council is an elected support group made up of parents, community members and staff. The Site Council is charged with being an advisory and approving body for programs that are funded with state and federal funds. Site Council also provides parents a channel of communication for providing input in school issues, other than personnel issues. All parents are encouraged to attend.